

# DESCRIPTION OF MATERIALS

Development Name: \_\_\_\_\_  
 Property Address: \_\_\_\_\_  
 Ownership Entity: \_\_\_\_\_ Address: \_\_\_\_\_  
 General Contractor: \_\_\_\_\_ Address: \_\_\_\_\_

## INSTRUCTIONS

- |   |   |
|---|---|
| 1 Describe all materials and equipment to be used, whether or not shown on the drawings, by marking an "X" in each appropriated check-box and entering the information called for each space. If space is inadequate, enter "See misc." and describe under item 27 or an attached sheet. THE USE OF PAINT CONTAINING MORE THAN THE PERCENTAGE OF LEAD BY WEIGHT PERMITTED BY LAW IS PROHIBITED. | 3 Include no alternates, "or equal" phrases, or contradictory items. (Consideration of a request for acceptance of substitute materials or equipment is not thereby precluded.)   |
| 2 Work not specifically described or shown will not be considered unless required, then the minimum acceptable will be assumed. Work exceeding minimum requirements cannot be considered unless specifically described.   | 4 Include signatures required at the end of this form.  |
|   | 5 The construction shall be completed in compliance with the related drawings and specifications, as amended during processing. The specifications include this Description of Materials, the Design Quality Standards, and the applicable building code. |

### 1 EXCAVATION

Bearing soil, type \_\_\_\_\_

### 2 FOUNDATIONS

Footings: concrete mix \_\_\_\_\_ strength psi \_\_\_\_\_ Reinforcing \_\_\_\_\_  
 Foundation wall material \_\_\_\_\_ Reinforcing \_\_\_\_\_  
 Interior foundation wall material \_\_\_\_\_ Party foundation wall \_\_\_\_\_  
 Columns material and sizes \_\_\_\_\_ Piers material and reinforcing \_\_\_\_\_  
 Girders material and sizes \_\_\_\_\_ Sills material \_\_\_\_\_  
 Basement entrance areaway \_\_\_\_\_ Window areaways \_\_\_\_\_  
 Waterproofing \_\_\_\_\_ Footing drains \_\_\_\_\_  
 Termite protection \_\_\_\_\_  
 Basement space ground cover \_\_\_\_\_ insulation \_\_\_\_\_ foundation vents \_\_\_\_\_  
 Special foundations \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

### 3 CHIMNEYS

Material \_\_\_\_\_ Prefabricated (make and size) \_\_\_\_\_  
 Flue lining material \_\_\_\_\_ Heater flue size \_\_\_\_\_ Fireplace flue size \_\_\_\_\_  
 Vents (materials and size) gas or oil heater \_\_\_\_\_ water heater \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

### 4 FIREPLACES

Type: ☐ solid fuel ☐ gas burning ☐ circulator (make and size) \_\_\_\_\_ Ash dump and clean-out \_\_\_\_\_  
 Fireplace facing \_\_\_\_\_ lining \_\_\_\_\_ hearth \_\_\_\_\_ mantel \_\_\_\_\_  
 Additional information: \_\_\_\_\_

### 5 EXTERIOR WALLS

Wood frame wood grade, and species \_\_\_\_\_ ☐ Corner bracing. Builder paper or felt \_\_\_\_\_  
 Sheathing \_\_\_\_\_ thickness \_\_\_\_\_ width \_\_\_\_\_ ☐ solid ☐ spaced \_\_\_\_\_ o.c. ☐ diagonal \_\_\_\_\_  
 Siding \_\_\_\_\_ grade \_\_\_\_\_ type \_\_\_\_\_ size \_\_\_\_\_ exposure \_\_\_\_\_ fastening \_\_\_\_\_  
 Shingles \_\_\_\_\_ grade \_\_\_\_\_ type \_\_\_\_\_ size \_\_\_\_\_ exposure \_\_\_\_\_ fastening \_\_\_\_\_  
 Stucco \_\_\_\_\_ thickness \_\_\_\_\_ Lath \_\_\_\_\_ weight \_\_\_\_\_ lb.  
 Masonry veneer \_\_\_\_\_ Sills \_\_\_\_\_ Lintels \_\_\_\_\_ Base flashing \_\_\_\_\_  
 Masonry ☐ solid ☐ aced ☐ stuccoed total wall thickness \_\_\_\_\_ facing thickness \_\_\_\_\_ facing material \_\_\_\_\_  
 Backup material \_\_\_\_\_ thickness \_\_\_\_\_ bonding \_\_\_\_\_  
 Door sills \_\_\_\_\_ Window sills \_\_\_\_\_ Lintels \_\_\_\_\_ Base flashing \_\_\_\_\_  
 Interior surfaces dampproofing \_\_\_\_\_ coats of \_\_\_\_\_ furring \_\_\_\_\_  
 Additional Information: \_\_\_\_\_  
 Exterior painting: material \_\_\_\_\_ number of coats \_\_\_\_\_  
 Gable wall construction ☐ same as main walls ☐ other construction \_\_\_\_\_

## 6 FLOORING

Joists wood, grade, and species \_\_\_\_\_ other \_\_\_\_\_ bridging \_\_\_\_\_ anchors \_\_\_\_\_  
 Concrete slab ☐ basement floor ☐ first floor ☐ ground supported ☐ self-supporting mix \_\_\_\_\_ thickness \_\_\_\_\_  
 reinforcing \_\_\_\_\_ insulation \_\_\_\_\_ membrane \_\_\_\_\_  
 Fill under slab material \_\_\_\_\_ thickness \_\_\_\_\_  
 Additional information: \_\_\_\_\_

## 7 SUBFLOORING (Describe underflooring for special floors under item 21.)

Material grade and species \_\_\_\_\_ size \_\_\_\_\_ type \_\_\_\_\_  
 Laid ☐ first floor ☐ second floor ☐ attic \_\_\_\_\_ sq. ft. ☐ diagonal ☐ right angles  
 Additional information: \_\_\_\_\_

## 8 FINISH FLOORING (Wood only. Describe other finish flooring under item 21.)

Location	Rooms	Grade	Species	Thickness	Width	Bldg Paper	Finish
First floor							
Second floor							
Attic floor	sq ft						

Additional information: \_\_\_\_\_

## 9 PARTITION FRAMING

Studs wood, grade, and species \_\_\_\_\_ size and spacing \_\_\_\_\_ Other \_\_\_\_\_  
 Additional information: \_\_\_\_\_

## 10 CEILING FRAMING

Joists wood, grade, and species \_\_\_\_\_ Other \_\_\_\_\_ Bridging \_\_\_\_\_  
 Additional information: \_\_\_\_\_

## 11 ROOF FRAMING

Rafters wood, grade, and species \_\_\_\_\_ Roof trusses (see detail) grade and species \_\_\_\_\_  
 Additional information: \_\_\_\_\_

## 12 ROOFING

Sheathing wood, grade, and species \_\_\_\_\_ ☐ solid ☐ spaced \_\_\_\_\_ o.c.  
 Roofing \_\_\_\_\_ grade \_\_\_\_\_ size \_\_\_\_\_ type \_\_\_\_\_  
 Underlay \_\_\_\_\_ weight or thickness \_\_\_\_\_ size \_\_\_\_\_ fastening \_\_\_\_\_  
 Built-up roofing \_\_\_\_\_ number of plies \_\_\_\_\_ surfacing material \_\_\_\_\_  
 Flashing: material \_\_\_\_\_ gage or weight \_\_\_\_\_ ☐ gravel stops ☐ snow guards  
 Additional Information: \_\_\_\_\_

## 13 GUTTERS AND DOWNSPOUNTS

Gutters material \_\_\_\_\_ gage or weight \_\_\_\_\_ size \_\_\_\_\_ shape \_\_\_\_\_  
 Downspouts material \_\_\_\_\_ gage or weight \_\_\_\_\_ size \_\_\_\_\_ shape \_\_\_\_\_ number \_\_\_\_\_  
 Downspouts connected to ☐ Storm sewer ☐ sanitary sewer ☐ dry-well ☐ Splash blocks: material and size \_\_\_\_\_  
 Additional Information: \_\_\_\_\_

## 14 LATH AND PLASTER

Lath ☐ walls ☐ ceilings material \_\_\_\_\_ weight or thickness \_\_\_\_\_ Plaster coats \_\_\_\_\_ finish \_\_\_\_\_  
 Dry-wall ☐ walls ☐ ceilings material \_\_\_\_\_ thickness \_\_\_\_\_ finish \_\_\_\_\_  
 Joint treatment \_\_\_\_\_

## 15 DECORATING (Paint, wallpaper, etc.)

Rooms	Wall finish material and application	Ceiling finish material and application
Kitchen		
Bath		
Other		

Additional information: \_\_\_\_\_

## 16 INTERIOR DOORS AND TRIM

Doors type \_\_\_\_\_ material \_\_\_\_\_ thickness \_\_\_\_\_  
 Door trim type \_\_\_\_\_ material \_\_\_\_\_ Base type \_\_\_\_\_ material \_\_\_\_\_ size \_\_\_\_\_  
 Finish doors \_\_\_\_\_ trim \_\_\_\_\_  
 Other trim (item, type and location) \_\_\_\_\_  
 Additional information: \_\_\_\_\_



## 17 WINDOWS

Windows type \_\_\_\_\_ make \_\_\_\_\_ material \_\_\_\_\_ sash thickness \_\_\_\_\_  
Glass grade \_\_\_\_\_ ☐ sash weights ☐ balances, type \_\_\_\_\_ head flashing \_\_\_\_\_  
Trim type \_\_\_\_\_ material \_\_\_\_\_ Paint \_\_\_\_\_ number coats \_\_\_\_\_  
Weatherstripping type \_\_\_\_\_ material \_\_\_\_\_ Storm sash, number \_\_\_\_\_  
Screens ☐ full ☐ half type \_\_\_\_\_ number \_\_\_\_\_ screen cloth material \_\_\_\_\_  
Basement windows type \_\_\_\_\_ material \_\_\_\_\_ screens, number \_\_\_\_\_ Storm sash, number \_\_\_\_\_  
Special windows \_\_\_\_\_  
Additional information: \_\_\_\_\_

## 18 ENTRANCES AND EXTERIOR DETAIL

Main entrance door material \_\_\_\_\_ width \_\_\_\_\_ thickness \_\_\_\_\_ Frame material \_\_\_\_\_ thickness \_\_\_\_\_  
Other entrance doors material \_\_\_\_\_ width \_\_\_\_\_ thickness \_\_\_\_\_ Frame material \_\_\_\_\_ thickness \_\_\_\_\_  
Head flashing \_\_\_\_\_ Weatherstripping type \_\_\_\_\_ saddles \_\_\_\_\_  
Screen doors thickness \_\_\_\_\_ number \_\_\_\_\_ screen cloth material \_\_\_\_\_ Storm doors thickness \_\_\_\_\_ number \_\_\_\_\_  
Combination storm and screen doors thickness \_\_\_\_\_ number \_\_\_\_\_ screen cloth material \_\_\_\_\_  
Shutters ☐ hinged ☐ fixed Railings \_\_\_\_\_ Attic louvers \_\_\_\_\_  
Exterior millwork grade and species \_\_\_\_\_ Paint \_\_\_\_\_ number of coats \_\_\_\_\_  
Additional information: \_\_\_\_\_

## 19 CABINETS AND INTERIOR DETAIL

Kitchen cabinets, wall units material \_\_\_\_\_ lineal feet of shelves \_\_\_\_\_ shelf width \_\_\_\_\_  
Base units material \_\_\_\_\_ counter top \_\_\_\_\_ edging \_\_\_\_\_  
Back and end splash \_\_\_\_\_ Finish of cabinets \_\_\_\_\_ number of coats \_\_\_\_\_  
Medicine cabinets make \_\_\_\_\_ model \_\_\_\_\_  
Other cabinets and built-in furniture \_\_\_\_\_  
Additional information: \_\_\_\_\_

## 20 STAIRS

STAIR	TREADS		RISERS		STRINGS		HANDRAIL		BALUSTERS	
	Material	Thickness	Material	Thickness	Material	Size	Material	Size	Material	Size
Basement										
Main										
Attic										

Disappearing make and model number \_\_\_\_\_  
Additional information: \_\_\_\_\_

## 21 SPECIAL FLOORS AND WAINSCOT (Describe carpet as listed in Certified Products Directory)

FLOORS	Location	Material, Color, Border, Sizes, Gage, etc.	Threshold Material	Wall Base Material	Underfloor Material
	Kitchen				
	Bath				
WAINSCOT	Location	Material, Color, Border, Sizes, Gage, etc.	Height	Height over Tub	Height in Showers (From Floor)
	Bath				

## 22 PLUMBING

Fixture	Number	Location	Make	MFR's Fixture Identification No.	Size	Color
Sink						
Lavatory						
Water Closet						
Bathtub						
Shower over Tub						
Stall shower						
Laundry trays						

Bathroom accessories ☐ Recessed material \_\_\_\_\_ number \_\_\_\_\_ ☐ Attached material \_\_\_\_\_ number \_\_\_\_\_  
Additional information: \_\_\_\_\_



**Plumbing, cont.**

☐ Curtain rod   ☐ Door   ☐ Shower pan material \_\_\_\_\_

Water supply   ☐ public   ☐ community system   ☐ individual (private) system\* \_\_\_\_\_

Sewage disposal   ☐ public   ☐ community system   ☐ individual (private) system\* \_\_\_\_\_

House drain (inside)   ☐ cast iron   ☐ tile   ☐ other \_\_\_\_\_ House sewer (outside)   ☐ cast iron   ☐ tile   ☐ other \_\_\_\_\_

Water piping   ☐ galvanized steel   ☐ copper tubing   ☐ other \_\_\_\_\_ Sill cocks, number \_\_\_\_\_

Domestic water heater type \_\_\_\_\_ make and model \_\_\_\_\_ heating capacity \_\_\_\_\_ gph. 100° rise

Storage tank material \_\_\_\_\_ capacity \_\_\_\_\_ gallons

Gas service   ☐ utility company   ☐ liq.pet. gas   ☐ other \_\_\_\_\_ Gas piping   ☐ cooking   ☐ house heating

Footing drains connected to   ☐ storm sewer   ☐ sanitary sewer   ☐ dry well   Sump pump make and model \_\_\_\_\_

capacity \_\_\_\_\_ discharges into \_\_\_\_\_

Additional information: \_\_\_\_\_

\* Show and describe individual system in complete detail in separate drawings and specifications according to requirements.

**23 HEATING**

☐ Hot Water   ☐ Steam   ☐ Vapor   ☐ One-pipe system   ☐ Two-pipe system

☐ Radiators   ☐ Convactor   ☐ Baseboard radiator   Make and model \_\_\_\_\_

☐ Radiant panel   ☐ floor   ☐ wall   ☐ ceiling   Panel coil material \_\_\_\_\_

☐ Circulator   ☐ Return pump   Make and model \_\_\_\_\_ capacity \_\_\_\_\_ gmp

Boiler make and model \_\_\_\_\_ Output \_\_\_\_\_ Btuh.   net rating \_\_\_\_\_ Btuh.

Additional information: \_\_\_\_\_

Warm air   ☐ Gravity   ☐ Forced.   Type of system \_\_\_\_\_

Duct material supply \_\_\_\_\_ return \_\_\_\_\_ Insulation \_\_\_\_\_ thickness \_\_\_\_\_ ☐ Outside air intake

Furnace: make and model \_\_\_\_\_ Input \_\_\_\_\_ Btuh.   output \_\_\_\_\_ Btuh.

Additional information: \_\_\_\_\_

☐ Space heater   ☐ floor furnace   ☐ wall heater   Input \_\_\_\_\_ Btuh.   output \_\_\_\_\_ Btuh.   number units \_\_\_\_\_

Make, model \_\_\_\_\_

Additional information: \_\_\_\_\_

Controls make and types \_\_\_\_\_

Additional information: \_\_\_\_\_

Fuel:   ☐ Coal   ☐ oil   ☐ gas   ☐ liq. pet. Gas   ☐ electric   ☐ other \_\_\_\_\_ storage capacity \_\_\_\_\_

Additional information: \_\_\_\_\_

Firing equipment furnished separately   ☐ Gas burner, conversion type   ☐ Stoker hopper feed   ☐ bin feed

☐ Oil burner   ☐ pressure atomizing   ☐aporizing \_\_\_\_\_

Make and model \_\_\_\_\_ Control \_\_\_\_\_

Additional information: \_\_\_\_\_

Electric heating system type \_\_\_\_\_ Input \_\_\_\_\_ watts @ \_\_\_\_\_ volts   output \_\_\_\_\_ Btuh.

Additional information: \_\_\_\_\_

Ventilating equipment   ☐ attic fan, make and model \_\_\_\_\_ capacity \_\_\_\_\_ cfm.

☐ kitchen exhausts fan, make and model \_\_\_\_\_

Other heating, ventilating, or cooling equipment \_\_\_\_\_

Additional information: \_\_\_\_\_

**24 ELECTRIC WIRING**

Service   ☐ overhead   ☐ underground   Panel   ☐ fuse box   ☐ circuit breaker   make \_\_\_\_\_ AMPs \_\_\_\_\_ No. Circuits \_\_\_\_\_

Wiring   ☐ conduit   ☐ armored cable   ☐ nonmetallic cable   ☐ knob and tube   ☐ other \_\_\_\_\_

Special outlets   ☐ range   ☐ water heater   ☐ other \_\_\_\_\_

☐ Doorbell   ☐ Chimes   Push-button locations \_\_\_\_\_ Additional information \_\_\_\_\_

Additional information: \_\_\_\_\_

**25 LIGHTING FIXTURES**

Total number of fixtures \_\_\_\_\_ Total allowance for fixtures, typical installation, \$ \_\_\_\_\_

Non-typical installation \_\_\_\_\_

Additional information: \_\_\_\_\_

**26 INSULATION**

Location	Thickness	Material, Type and Method of Installation	Vapor Barrier
Roof			
Ceiling			
Wall			
Floor			



**27 MISCELLANEOUS** Describe any main dwelling materials, equipment, or construction items not shown elsewhere; or use to provide additional information where the space provided was inadequate. Always reference by item number to correspond to numbering used on this form.)

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**HARDWARE** (make, material, and finish)

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**SPECIAL EQUIPMENT** (State material or make, model and quantity. Include only equipment and appliances which are acceptable by local law, custom and applicable FHA standards. Do not include items which, by established custom, are supplied by occupant and removed when he vacates the premises or chattels prohibited by law from becoming realty:)

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**PORCHES**

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**TERRACES**

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**GARAGES**

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**WALK AND DRIVEWAYS**

Driveway width \_\_\_\_\_ base material \_\_\_\_\_ thickness \_\_\_\_\_ surfacing material \_\_\_\_\_ thickness \_\_\_\_\_  
Front walk width \_\_\_\_\_ material \_\_\_\_\_ thickness \_\_\_\_\_ Service walk width \_\_\_\_\_ material \_\_\_\_\_ thickness \_\_\_\_\_  
Steps material \_\_\_\_\_ treads \_\_\_\_\_ risers \_\_\_\_\_ Cheek walls \_\_\_\_\_

**OTHER ONSITE IMPROVEMENTS**

(Specify all exterior onsite improvements not described elsewhere, including items such as unusual grading, drainage structures, retaining walls, fence, railings, and accessory structures.)

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**LANDSCAPING, PLANTING, AND FINISH GRADING:**

Topsoil \_\_\_\_\_ thick ☐ front yard ☐ side yards rear yard to \_\_\_\_\_ feet behind main building  
Lawns (seeded, sodded, or sprigged) ☐ front yard ☐ side yards ☐ rear yard  
Planting ☐ as specified and shown on drawings ☐ as follows:  
\_\_\_\_ Shade trees deciduous \_\_\_\_\_ caliper \_\_\_\_\_ Evergreen trees \_\_\_\_\_ to \_\_\_\_\_ B & B  
\_\_\_\_ Low flowering trees deciduous \_\_\_\_\_ to \_\_\_\_\_ Evergreen shrubs \_\_\_\_\_ to \_\_\_\_\_ B & B  
\_\_\_\_ High-growing shrubs, deciduous \_\_\_\_\_ to \_\_\_\_\_ Vines, 2-year \_\_\_\_\_  
\_\_\_\_ Medium-growing shrubs, deciduous \_\_\_\_\_ to \_\_\_\_\_  
\_\_\_\_ Low-growing shrubs, deciduous \_\_\_\_\_ to \_\_\_\_\_  
Other: \_\_\_\_\_

**IDENTIFICATION**

I, the undersigned architect for the above-referenced development, hereby certify to the Mississippi Home Corporation (MHC) that all materials listed throughout this form are necessary to maintain a minimum of 15 years of affordable housing use. I further agree that, subsequent to this certification and prior to the final allocation of Housing Tax Credits, I will furnish a certification that all necessary improvements have been made.

Architect/Engineer Firm

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By: \_\_\_\_\_

Its: \_\_\_\_\_

Date: \_\_\_\_\_

License: \_\_\_\_\_